



SA raad vir sakevroue council for businesswomen

Call for nominations Competition, Women in Business 2009/10

WHO ARE WE:

The SA Council for Businesswomen is a non-profit organization that promotes entrepreneurship and micro, small and medium business, professional and corporate women, and women in Franchising, State and Para-Statals and Non-profit business.

Our Mission:

To enable members, by means of meaningful, business orientated services delivery and climate creation to optimally develop their potential.

Our Vision:

The development of potential.

This competition: Businesswomen of the Year - Competition:

The mentioned competition has produced phenomenal nominees, finalist and winners in a revived competition in the past three years.

WHO SHOULD BE NOMINATED FOR THIS COMPETITION?

Do you know an extraordinary woman IN YOUR BRANCH who:

- Has made her mark in business and in the community?
- Is a true professional?
- Participated in Enterprise development and job creation with success?
- Or has recently succeeded in starting up her own business which has been running for 3 years?

Then why not nominate her for one of these prestigious awards?

CONDITIONS FOR ENTRY:

- Nominations for the Regional Businesswomen Awards are only open to members of the SA Council for Businesswomen.
- For each of the categories nominees need to be South African citizens or residents who conduct business in a sole owner capacity or in a partnership or a prominent service provider in the corporate arena to the small to medium business enterprise in the region of the SA Council for Businesswomen branch where they can be nominated.

- **ENTRIES FOR THIS COMPETITION CLOSE AT 17:00 ON 31 MAY 2009.**
- On or before closing you should submit the following:
 - a **completed entry** form;
 - an **entry checklist** with all requested documentation, all attached;
 - your **business plan**, the applicable financial documentation in the case of State or Para-Statals and NPO categories or financial statements in all other categories, and all other requested documentation.
 - **proof of payment of application fee.**

Send all documentation **electronically** by e-mail to: the President, Elise Coetser

Tel: 012-661 1099 E-mail: president@sacbwmain.co.za

Five (5) copies of entries must be hand delivered to the Chair lady of the branch.

Entry Fees:

R850.00 per entry. This competition is only open to members of the SA Council for Businesswomen and should you not currently be a member; please contact the chairlady of the branch.

All entrants must attend the judging sessions and prize giving gala events where the winners will be announced - only entrants in attendance at these events will be eligible to win prizes.

Important:

The judges' decision is final and no correspondence will be entered into. The judges, in their sole and absolute discretion, reserve the right to disqualify any individual from the competition at any time (before or after a judging round or the awarding of any prizes) for any reason. Reasons for disqualification may include, but are not limited to, plagiarism or any other form of academic dishonesty, misappropriation or infringement of the intellectual property of others, or failure to comply with any rules or regulations. Disqualified individuals shall forfeit any and all prizes awarded.

Entrants voluntarily release all competition organizers, judges and personnel from any liabilities, responsibilities and accountabilities relating to or arising from this competition.

By entering this competition all entrants are deemed to have accepted and agreed to be bound by these terms and conditions.

All entry instructions form part of the terms and conditions.

COMPETITION: WOMEN IN BUSINESS 2009/10

The difference between Ordinary and Extraordinary.....is that little Extra

The categories are as follows:

- Business woman – Informal Business – Micro business
Less than 2.5 million
- Business woman – Formal business - Small business
Less than 10 million annual turnover
- Business woman – Formal business - Medium business
More than 10 million annual turnover
- Franchise Business – Formal business – Open category
- Professional business – Formal business – Open category
- Corporate business – Open category
- Services – Para-Statals – Government and Semi Government
- Services – NPO – Non-profit business

Each branch of the SA Council for Businesswomen runs their own branch competition as they actively seek to identify, acknowledge and cultivate entrepreneurial, small business and professional practices in the regions where they contribute to the local economy. Winners per category are automatically entered into the National competition which will take place during August 2009. The winners will be announced at the SACBW Gala event on 1 September.

Please attach the following to your entry:

1. Description of the company's activities
 2. Motivate in no more than 2 pages why you and your company should be awarded as the winner. Refer to entrepreneurship (*how idea/business started*), *service excellence, contribution to the community, what makes your business unique, what makes the company profitable, how the application of your values contributed to the success of the business, unique management & planning qualities that are used, sales & marketing strategies.*)
 3. The latest financial statements (for year ending Feb. 2009) (applicable to categories 1, 2, 3, 4, and 5.)
This needs to reflect the following:
 - *initial capital*
 - *gross turnover*
 - *gross profit*
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- *net profit*
 - *owner compensation*
 - *employees compensation*
 - *market value*
 - *debit/credit*
 - *cash flow budget*
4. Categories 6, 7, and 8 must provide a copy of the budget as provided by the company they work for, accompanied by a letter of compliance from their financial department.
 5. 3 Letters from satisfied clients regarding the service they have received from your business.

Please ensure that the entry is complete. Incomplete entries will be disqualified.



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NOMINATION

COMPETITION - WOMEN IN BUSINESS – 2009/10

Name of Businesswomen:.....

Name of Company:.....

Business Address:

..... Code:

Tel: Fax:

E-mail:

Contact person:.....

Capacity: Cell:

Nominated By:

Nominator's Tel:Fax:

Cell:.....Email:.....

Branch: Cape Town

Indicate category of entry - Mark with AN X

1	Informal Business – Micro Business	
2	Formal Business – Small Business	
3	Formal Business – Medium Business	
4	Formal Business – Professional Business	
5	Formal Business – Franchise Business	
6	Corporate Business	
7	Services – Parastatal (Government & semi government	
8	Services – NPO – Non-profit	

ACCEPTANCE OF NOMINATION:

SIGNATURE: _____ **DATE:** _____

NOMINATED BY : _____

SIGNATURE: _____ **DATE:** _____

PLEASE NOTE:

The closing date for nominations is 31 May 2009

Branch competitions to be completed by end June 2009

The Cape Town branch GALA event where branch winners will be announced will be held on 16 July 2009 at the Westin Grand Hotel, Cape Town

National judging will take place on 13 and 14 August 2009

Announcement of national winners: 1 September 2009 SACBW gala event AND AHI gala event 3 September 2009

Should you be announced as winner of the Cape Town branch event, you will have to travel for the National Judging (venue not announced yet, but will probably be in Gauteng). You will also have to attend the SACBW National Gala and AHI Gala on 1 and 3 September respectively in Bloemfontein. Travel, accommodation, conference and Gala fees (at branch and national level) will be for your own account.
